

# MEDHAJ SKILLS

A Skill Development Initiative of Medhaj Techno Concept Pvt. Ltd.

MedhajSkills is a flagship education and training initiative of Medhaj Techno Concept Pvt. Ltd., to enhance the employability of youth by offering them actionable knowledge and job orientation for a variety of industry sectors. Also at the end of the course the learner will gain the competencies to appear for the international certifications in their respective fields of work. MedhajSkills prides its reputation on delivering the complete training solution. We offer opportunities and prepare students for a variety of emerging careers. We bring together a broad network of trainers, career counsellors and mentors to offer a “best-in-class”, yet affordable suite of training.

Aim: Creating You From Yourself

Objectives:

- To enhance the employability of youth by offering them actionable knowledge and job orientation for a variety of industry sectors.
- To polish both Hard and Soft skills of any individual through Hard Core Training Session.
- Develop a close domain specific training relationship.
- Practical implementation of knowledge gained.
- To prepare individuals to lead and manage in a dynamic and evolving environment, with emphasis on the relationship between theoretical and practical aspects of leadership and administrative tasks.

## TECHNICAL

Training of candidates focusing on their hard skills, making them learn the current technologies employed in IT, Electrical Industry etc.

## MANAGEMENT

We provide management training in which our highly experienced trainer guide students about the managerial skills and how to be a winner.

## VOCATIONAL

Also known as career and technical education (CTE), is education that prepares people for specific trades such as AutoCAD, GPS, Tally, Retail etc.

## ITeS

ITES Training will help the students to deliver services that are required over telecom or data network such as in BPO'S and data entry operator etc.

*Creating Wisdom from Knowledge*



## OUR OFFERINGS

### Skill Gap & Training Need Analysis

Skills can only be attained through focused and effective training so through Skill Gap & Training need analysis we frame the areas in which organization / individual require training. This skill gap analysis will be done by performing a SWOT ANALYSIS. This helps them to focus on their strengths, minimize their weaknesses and take the greatest possible advantage of opportunities available.

### Training Content Development

Every organization / individual has a different learning need. Some require instructor lead training & some require web-based training. We recognize this fact & cater to all such unique learning requirements by developing customized training content in a variety of deliver modes.

### Assessment / Development Centre

It is a multi-method approach for training whereby a candidate will undergo number of assessments that are specifically designed to access key competencies based on which we will focus on the candidates further professional & personal development.

### Executive Coaching & Mentoring

This program is designed for senior level management who want to develop their expertise and credibility in their specific domain, or to establish coaching on an organizational level. It's also for professional coaches and mentors seeking to enhance and accredit their experience.

## Need of Skill Development

- Today in India there are 39 million registered unemployed, 260 million under-employed between the age group of 18-50 years.
- Only 2.5 million vocational training seats are available whereas 12.8 million youth enter the workforce every year.
- Over 10 Lakh graduates are becoming unemployed every year, besides 9 out of 10 companies having jobs

Government of India has taken the initiative of skill development through private sector participation in the form of public private partnerships (PPP) but only 2% of the youth in the age of 15-29 years are able to receive formal vocational/management training.

## Why MedhajSkills?

- ◆ **Because we are RELEVANT and PRACTICAL:** You will learn techniques, you can use straight away in your everyday life.
- ◆ **Because we make learning FUN :** Our interactive method of engaging trainees makes the learning FUN.
- ◆ **Because it is more than just TRAINING:** It's professional and personal development.
- ◆ **Because it is all about PRACTICE :** We help you find the way that works for you and why and how it does.

We draw from about 100 off-the-shelf course offerings that are easily adapted, our best-in-class design team, and a cadre of industry experts from pan India. To ensure personnel achievements, the levels of proficiency developed will involve:

- Develop a close domain specific training Relationship.
- Ensured Strategic assessments
- Interactive training sessions with simultaneous practical implementations.
- Polishing of both hard and soft skills of any individual through our hard core training sessions conducted in a real professional environment.

## Special Attraction :

**Cyber Security** is a major area of concern in today's information age. To overcome such concerns in today's global IT scenario, we provide training programs on cyber security which comprises of System Security & Vulnerabilities, Scanning and tracing, IP Sniffing & Spoofing, Social Networking Vulnerabilities, Google Hacking, Web Application Attacks for Win-7, Banking and financial securities, Mobile & Android Vulnerabilities, Reverse Engineering, Penetration testing, Linux Overview , Web Application Attacks with Linux, Cyber investigation etc.

## Management Training

Our mission is to set high standards in terms of value and develop leaders and entrepreneurs through cutting edge management training . We offer you training of introductory and advanced management skills such as performance management, stress management, time management, interpersonal and communication skills.

## Technical Training

### Are you industry ready?

- **Effective Communication**
- **Time Management**
- **Stress Management**
- **Leadership skills**
- **People Management**
- **High Impact leadership**
- **Quality Management**
- **Social & Emotional Intelligence**

## Vocational Training

- **Building client relationships**
- **Soft Skills to succeed**
- **Six Sigma**
- **Customer Management**
- **Preparing for GD, PI and Seminars**
- **How to be a Winner**
- **Business Communication**
- **Human Resource Management**
- **How to be Finance for Non-Finance**

## ITeS

## Management Training

Globalization has had a profound impact in shaping the Indian Information Technology industry thus we have various IT training programs like 48 hours learning roadmap of MS Word, MS Excel, Power Point, Complete tutorial of Desktop Publishing which includes Photoshop, Corel Draw, Pagemaker. In advanced IT Training programs, we have following courses:-

### 2D Pre-Production Animation (140-Hrs)

- Rotto, Motion Graphics, Illusioning, Clean plate, Architectural etc.

## Technical Training

### Computer Networking (12-Hrs)

- Cabling, Switching, Fundamentals of Networks like LAN, WAN, VLAN etc., Introduction of OSI Reference Model, Protocols, DNS, DHCP, Firewall & Security and many more.

### Fundamentals of JAVA (48 hrs)

- Concepts about OOPs (Object Oriented Programming), Constructors, Garbage Collection, Nested Classes, Methods, Exception handling, Applets, Wrapper Classes, Threads, I/O packages etc.

## Vocational Training

### Designing & Development (36-Hrs)

- In this section, we have two segments viz. Web based design & development & Windows based design & development. Course includes Introduction to HTML, Scripting, XML, Flash / Shockwave etc.

### Fundamentals of C (60-Hrs)

- Introduction of Data types, keywords, header files, operators, looping statements, functions, recursion, arrays, structures, pointers, storage classes etc.

## ITeS

## Management Training

The primary purpose of vocational training is to prepare individuals especially the youth in the age group of 15-25 years for the corporate world and make them employable for a broad group of occupation. In vocational training, our offerings are:-

### Auto CAD (48 hrs)

- AutoCAD is a software application for 2D and 3D computer-aided design (CAD) with functions such as "polylines" and "curve fitting".

## Technical Training

### Tally (140 hours)

- Introduction to Word, Excel, Basic and Advanced Accounting Professional, Tax Professional & Payroll Concepts

### Retail Management

- To drive better results, you need to upgrade the retail skills into the Store Managers, Field Managers,

## Vocational Training

### Short Hand (140 hrs)

- We offer a comprehensive range of shorthand training – from quick courses to up date skills to our highly respected Business Text Processing training.

### GPS Training (48 hrs)

- Handheld Device
- Data Compilation
- Power Map

## ITeS

## Management Training

We combine the best of technology and workforce to address both voice and non-voice requirements helping students in increasing their productivity. We offer a varied portfolio of training for IT Enabled Services which includes:

## Technical Training

- **Functional (hard) skills**
- **Basic process knowledge and to be capable enough to provide technical support**
- **To meet Turn Around Time requirements**

## Vocational Training

- **Domestic BPO**
- **BPO Voice / Non-Voice Business Training**
- **Domestic Data Entry / Biometric operator**
- **Business Telephone Etiquette**

## ITeS

# What makes us different from others?

- Corporate training environment
- Job assistance in similar training
- Management Training From Experts of MNCs.
- Executivity of courses Offered
- Offering development of both hard & soft skills
- SWOT Analysis before enrolment
- Assessment after completion
- Student's interactive portal
- 6 months assistance post completion
- Upon unsatisfactory performance in assessment special crash course
- Logistically well positioned
- Content section that link course material to real world practice



## Summer Training Programmes

Engineering is one of the most demanding professions looked upon by the students once they complete their plus 2 standard. Students have a craze for Engineering profession because of the scopes and opportunities it provides.

After gaining some experience the average salary of a B.Tech or MCA professional is much more compared to other professions. But in the recent scenario there are huge no of Engineering colleges but very few of them provide quality education. Hence it creates a skill gap between industry and academia. There lies the importance of industrial training program from a reputed training provider like MedhajSkills . Under this we are offering following training courses:-

- **Dotnet (ASP.NET, Database Management, Live Project)**
- **JAVA (J2EE, Database Management, Live Project)**
- **PHP (PHP, Database Management, Live Project)**
- **Android Application Development**
- **Information & Cyber Security**

**Think of yourself as a brand. You need to be remembered.**

- **What will they remember you for?**
- **What defines you?**

If you have it in you, do something that defines you.

## Join Hands with us

Invent something, develop a unique skill and get noticed for something — it creates a talking point.



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